



REPUBLIC OF GHANA

COMPOSITE BUDGET

FOR 2025-2028

PROGRAMME BASED BUDGET ESTIMATES

FOR 2025

AFADZATO SOUTH DISTRICT ASSEMBLY



The Afadzato South District Assembly's 2025 Programme Based Composite Budget was approved as a working document for the 2025 fiscal year at the Second (2nd) Ordinary Meeting of the First (1st) Session of the Fourth (4th) General Assembly of the Afadzato South District Assembly held on 24th October 2024.

Compensation of Employees	Goods and Service	Capital Expenditure
GH¢ 4,883,474.64	GH¢ 6,434,856.47	GH¢ 4,895,364.44

Total Budget GH¢ 16,213,695.53

HON. BENJAMIN TEFE
PRESIDING MEMBER

FABIAN VORVOR
DISTRICT COORDINATING DIRECTOR

Table of Contents

PART A: STRATEGIC OVERVIEW OF THE ASSEMBLY	4
Establishment of the District.....	4
Population Structure	4
Vision	4
Mission.....	4
Goals	4
Core Functions.....	4
District Economy	5
Key Issues/Challenges	9
Key Achievements in 2023.....	9
Revenue and Expenditure Performance	11
Adopted Medium Term National Development Policy Framework (MTNDPF) Policy Objectives	14
Policy Outcome Indicators and Targets	14
Revenue Mobilization Strategies.....	16
PART B: BUDGET PROGRAMME/SUB-PROGRAMME SUMMARY	17
PROGRAMME 1: MANAGEMENT AND ADMINISTRATION	17
PROGRAMME 2: SOCIAL SERVICES DELIVERY	29
PROGRAMME 3: INFRASTRUCTURE DELIVERY AND MANAGEMENT.....	39
PROGRAMME 4: ECONOMIC DEVELOPMENT	45
PROGRAMME 5: ENVIRONMENTAL MANAGEMENT.....	52
PART C: FINANCIAL INFORMATION	57
PART D: PROJECT IMPLEMENTATION PLAN (PIP)	58

PART A: STRATEGIC OVERVIEW OF THE ASSEMBLY

Establishment of the District

The District was carved out of Hohoe Municipality in 2012, established by Legislative Instrument (LI) 2079 and inaugurated on 28th June, 2012.

The official name of the district is Afadzato South District Assembly with its capital located at Ve-Golokuati. It is about 58km from Ho, the Volta regional capital, 20km from Hohoe, 200km from Accra and about 20km to Togo.

Population Structure

The projected population of the District per the 2021 Population and Housing Census (PHC) is 74,828 with males and females constituting 36,911 (49.3%) and 37,917(50.7)% respectively. .

Vision

The District wish “to become an epitome of sustainable development and a first class district assembly in Ghana”.

Mission

The Afadzato South District Assembly exists to improve both social and economic life of her people through efficient and effective resource mobilization, maintaining a strong agriculture base for further industrial development, being a leading tourist Centre in Ghana and preserving cultural heritage of her people and the region at large.

Goals

To improve the standard of living of the people through enhanced access to basic social services and infrastructure as well as creation of enabling environment for economic growth

Core Functions

The core functions of the Afadzato South District Assembly are outlined below:

1. Be responsible for the overall development of the district and to ensure the preparation and submission through the Regional Coordinating Council for the approval

of the development plan to the NDPC and budget to the Minister of Finance for the district;

2. Formulate and execute plans, programs and strategies for the effective mobilization of the resources necessary for the overall development of the district;
3. Promote and support productive activity and social development in the district and remove any obstacles to initiative developments;
4. Initiate programs for the development of basic infrastructure and provide municipal works and services in the district;
5. Be responsible for the development, improvement and management of human settlements and the environment in the district;
6. In co-operation with appropriate national and local security agencies, be responsible for the maintenance of security and public safety in the district;
7. Ensure ready access to the courts and public tribunals in the district for the promotion of justice
8. Initiate, sponsor or carry out such studies as may be necessary for the discharge of any of the functions conferred by the Act or any other enactment; and
9. Perform such other functions as may be provided under any other enactment.

District Economy

This section spells out the various economic activities or issues that affect the lives of the people of Afadzato south district

- **Agriculture**

The main economic activity of the district is Agriculture and it employs **72.8%** of total households of the district (2021, PHC).

About **48.8%** of the total land area is suitable for crop production while **7.6%** for pasture. The climate, vegetation and soils types support varieties of crop and livestock production. The vast swamps also supports large scale commercial rice farming.

The major agricultural activities are: Crop production (**94.9%** of households),

livestock rearing (47.0% of households) and fish farming (less than 1% of households).

Some of the crops cultivated include cassava, maize, rice, plantain, cocoyam, yam, oil palm, cocoa, banana, cashew, citrus and mango among others

- **Road Network**

The major mode of transportation is by road whilst a few communities along the Volta Lake travel on the water to other neighboring villages due to their proximity to those areas.

The district capital and other major towns are linked to Accra, by the Eastern Corridor road with an average travel time of three (3) hours. It takes approximately one (1) hours to travel to Ho, the regional Capital. Internationally, the district is linked up to the Republic of Togo through Leklebi Kame Boarder with a second-class road with an average travel time of 30 minutes.

The feeder roads from the district capital to major tourist centres, market centres and farming areas are motorable all year round. However, there are a few feeder roads which are reshaped periodically to make them motorable thereby enhancing the movement of goods and services.

- **Energy**

Majority of households in the District have access to the national electricity grid which is a reliable and adequate source of power for industrial development in the District. However, 31.6% of communities in the district are not connected to the National Grid. This implies that these communities may not be able to attract any major economic investment and as well, limited to traditional technologies with very little output.

Also, 72.2% of households use fuelwood as their main source of energy for cooking whilst 18.9 percent of households in the district use charcoal for cooking. Less than six percent (5.6%) of households in the district use gas as their main source of cooking fuel. This adversely affect the development of flora and fauna of the district as the trees are cut to burn charcoal as well as for fuelwood.

- **Health**

Number of private and public health facilities in the District is shown on the table below

NO	FACILITY TYPE	PUBLIC	PRIVATE	TOTAL
1.	Clinic	1	2	3
2.	Health Centre	8	-	8
3.	CHPS Compound	12	-	12
4.	CHPS Zones	12	-	12
4.	Maternity Home	1	-	1
	TOTAL	34	2	36

The District lacks a Medical Doctor. However, construction of the District Hospital under Agenda 111 is on-going.

- **Education**

Number of private and public education facilities in the District

NO.	FACILITY TYPE	PUBLIC	PRIVATE	TOTAL
1.	Pre-school	61	15	76
2.	Primary School	60	15	75
3.	Junior High School (JHS)	51	8	59
4.	Second Cycle Schools	7	-	7
	TOTAL	179	38	217

The District is divided into ten (10) circuits for effective supervision and monitoring.

- **Market Centres, service, commerce and Industry**

Major activities that take place in these sectors are retail, farming and food processing, provision of hospitality and recreational, mechanical, technical and vocational services.

The Assembly supports these enterprises by providing business advisory services, providing agricultural extension officers, technical advice and support and promoting some of their services on their website.

- **Water and Sanitation**

Potable water supply has improved marginally in the District. The MP provided 10 boreholes to underserved institutions and communities in the district. The current water coverage is 80%.

The overall environmental sanitation condition of the district has improved due to the routine clean-up exercise conducted by the Environmental Health Unit of the Assembly. Also, Zoomlion Ghana Company Limited, under the Sanitation Improvement Package (SIP), manages collection and final disposal of refuse.

Most of the Households have no toilet facilities. They depend on the few public toilets in their communities. The current Household toilet/sanitation coverage of the district is about 41%.

However, most of the institutions such as health facilities, schools and markets have toilet facilities.

- **Tourism**

The District boasts of many tourist attractions, including the Mountain Afadzato (the highest mountain in Ghana), Tagbo Falls and the Tafi Atome Mona Monkey Sanctuary.

More than fifteen thousand (15,000) tourists visited the district in the year 2023.

The tourist sites offer business people the opportunity to invest in hospitality and associated facilities such as hotels, amusement parks, cable mountain and car rentals

Key Issues/Challenges

The issues of the district include:

1. Low Internally Generated Fund (IGF)
2. Ineffective substructures
3. Inadequate classroom infrastructure at basic and secondary school
4. Inadequate CHPS infrastructure for Health services
5. Low agriculture productivity
6. High youth unemployment
7. Undeveloped tourism sites
8. Inadequate central refuse containers
9. Incidence of annual bush fires
10. Lack of adequate official and residential accommodation for workers

Key Achievements in 2023

Achievements from 1st January to 31st August, 2023

Supply of desks to selected schools



Oil-Palm Plantation at Ve-Deme



Rehabilitation of 3.95km Adzekope Feeder Road



Reshaping of 3km Goviepe – Goviepe Todzi Junction Feeder Road (DRIP)



Revenue and Expenditure Performance

This section highlights the revenue and expenditure performance of Afadzato South District Assembly for the period 2022 to 2024 as at September

Revenue

Table 1: Revenue Performance – IGF Only

REVENUE PERFORMANCE- IGF ONLY									
ITEM	2022		2023		2024		% perf. as at September $\frac{\text{Actual}}{\text{Budget}} \times 100$	% performance as per Items as at September $\frac{\text{Item Actual}}{\text{Subtotal Actual}} \times 100$	
	Budget	Actual	Budget	Actual	Budget	Actual as at September			
Property Rate	16,412.99	18,786.00	17446.45	1090.00	17,446.45	4600	26.37	2.97	
Other Rates (Specify)	5,370.00	0.00	5000	398.04	5,000.00	0.00	0.00	0.00	
Fees	88,846.33	103,677.97	100,000	27,570.52	100,000.00	54,112.00	54.11	34.90	
Fines	7,000.00	3,680	3000	1,060.00	5,000.00	100.00	2.00	0.06	
Licenses	125,329.28	148,420.87	132,900	165,217.37	132,000.00	90,794.42	68.78	58.56	
Land	3,592.99	0.00	3,600.00	0.00	19,602.32	2,300.00	11.73	1.48	
Rent	3,513.84	1,670.00	57,000.00	30,030.00	55,900.00	2,910.00	5.21	1.88	
Investment	39,685.06	21,926.15	1,100.00		1,100.00	215.16	19.56	0.14	
Sub-Total	290,951.32	279,354.99	320,046.45	225,365.86	336,048.77	15,5031.58	46.13		
Royalties	-	-	-	-	-	-	-		
Total	290,951.32	279,354.99	320,046.45	225,365.86	336,048.77	155,031.58	46.13		

Table 2: Revenue Performance – All Revenue Sources

REVENUE PERFORMANCE- ALL REVENUE SOURCES							
ITEM	2022		2023		2024		
	Budget	Actual	Budget	Actual	Budget	Actual as at September	% perf as at Sept $\frac{\text{Actual}}{\text{Budget}} \times 100$
IGF	290,951.32	279,354.99	320,046.45	225,365.93	336,048.77	155,031.58	46.13
Compensation of Employee	1,410,888.47	1,737,132.36	2,004,350.00	2,848,211.24	2,600,044.00	1,93,2244.58	74.32
Goods and Services Transfer	136,260.00	34,461.25	136,260.00	11,721.46	93,500.00	0.00	0.00
Assets Transfer	0	0	0	0.00	0	0	0
DACF-Assembly	7,275,042.68	18,472,024.48	7,275,042.68	9,608,60.49	7,275,042.68	716,807.18	9.85
DACF-MP	1,031,250.00	363,889.98	103,1250.00	476,544.89	10,312.50	373,933.45	36.26
DACF-PWD	350,000.00	216,323.33	350,000.00	113,275.32	350,000.00	180,427.65	51.55
DACF-RFG	1,768,541.00	1,134,512.8	1,822,541.00	0.00	955,000.00	1,774,731	185.84
Secondary Cities	0.00	0.00	0	0.00	0	0.00	0.00
Other Transfers-CIDA(MAG	43,980.48	43,980.48	50,000	32,294.33	0.00	0.00	0.00
GPSNP	800,000	79,372.29	800,000	417,680	800,000	0.00	0.00
UNICEF	158,964.92	12,500	108,965	25,000	25,000	12,500	50.00
Total	13,265,878.87	5,748,729.96	13,989,455.13	5,110,953.66	13,465,884.95	5,145,675.44	38.21

Expenditure

Table 3: Expenditure Performance-All Sources

EXPENDITURE PERFORMANCE (ALL DEPARTMENTS) ALL FUNDING SOURCES							
Expenditure	2022		2023		2024		
	Budget	Actual	Budget	Actual	Budget	Actual as at September	% Perf. as at September $\frac{\text{Actual}}{\text{Budget}} \times 100$
Compensation of Employees	1,670,159.00	1,808,764.72	207,2971.00	2,903,054.24	2,668,664.06	1,932,244.58	72.40
Goods and Services	7,395,363.01	2,363,979.14	7,123,441.31	1,596,686.46	6,302,002.44	1,158,551.48	18.38
Assets	4,200,355.99	1,575,986.10	4,793,043.75	611,212.95	4,495,218.48	699,573.38	15.56
Total	13,265,878.00	5,748,729.96	13,989,456.06	5,110,953.65	13,465,884.97	3,790,369.4	28.15

Adopted Medium Term National Development Policy Framework (MTNDPF) Policy Objectives

- Deepen political, financial and administrative decentralization
- Improve decentralized planning
- Enhance equitable access to, and participation in quality education at all levels
- Ensure accessible, and quality Universal Health Coverage (UHC) for all
- Enhance access to improved and sustainable environmental sanitation services
- Strengthen gender mainstreaming, coordination and implementation of gender related interventions in all sectors
- Provide adequate, safe, secure, quality and affordable housing schemes
- Promote sustainable spatially integrated development of human settlements
- Improve production efficiency and yield
- Promote livestock and poultry development for food security and income generation
- Improve access to safe, reliable and sustainable water supply services for all
- Substantially reduce the prop of youth not in employment, education or training

Policy Outcome Indicators and Targets

Table 4: Policy Outcome Indicators and Targets

Outcome Indicator	Outcome Indicator Description	Unit of Measure	Baseline 2022		Past Year 2023		Latest Status 2024		Medium Term Target			
			Target	Actual	Target	Actual	Target	Actual as at September	2025	2026	2027	2028
Proportion of population with access to basic drinking water sources	Population with access to safe drinking water expressed as a percentage of total population	Percent age (%)	80	70	75	70	90	80	90	90	90	90

Extension officer-farmer ratio	The ratio of the total extension officers to total farmer population	Ratio	1:200 0	1:382 7	1:150 0	1:362 5	1:150 0	1:4000	1:40 00	1:40 00	1:40 00	1:40 00
Change in number of tourists arrivals	Difference in the number of tourists that visited the district	Number	22,00 0	20,00 0	2000 0	1200 0	2000 0	14000	300 0	320 0	330 0	350 0
Number of trees distributed and planted	Count of tree seedlings given to individuals and planted in the district	Number	500	500	500	420	500	460	500	800	100 0	100 0
Change in amount of internally generated revenue	Difference in amount of IGF mobilised	Ghana Cedi (GH₵)			3200 46.45	2253 65.93	3360 48.77	155031.5 8	336 048. 77	352 851. 21	370 493. 77	389 018. 46
Change in BECE Pass Rate	Pupils that obtained the pass mark in the BECE exams as a percentage of all who sat for the exams	Percentage (%)	80%	50	83%	48%	88%	Not released	90	90	92	95
Number of operational health facilities	Total number of health facilities able to deliver basic health care	Number (No.)	32	28	32	29	34	29	35	36	37	38

Revenue Mobilization Strategies

REVENUE SOURCE	KEY STRATEGIES
RATES (Basic Rates/Property Rates)	Recruitment and training of 10No. Commission collectors and sensitization on rate payment.
LANDS	Sensitize the people on the need to obtain building permit before putting up their buildings.
LICENSES	Public education and formation of task force Recruitment and training of data enumerators
RENT	Re-allocation of stores/stalls, demarcation of market grounds
FEES AND FINES	Public education, formation of task force Initiate prosecution of defaulters
INVESTMENT (Grader)	Occasional monitoring of Machine operators with the use of GPS tracking device.
REVENUE COLLECTORS	Setting target for revenue collectors on monthly bases Building the capacity of the revenue collectors Sanction underperforming revenue collectors

PART B: BUDGET PROGRAMME/SUB-PROGRAMME SUMMARY

PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

Budget Programme Objectives

1. Ensure responsive, inclusive & representative dec-making at all levels
2. Strengthen domestic resources mobile to improve cap for rev collection
3. Improve human capital development and management

Budget Programme Description

The Management and Administration programme is responsible for all activities and programmes relating to Human Resource Management, Statistics, General Services, Planning and Budgeting, Finance and Revenue Mobilization, Procurement/Stores, Transport, Public Relations, Training and Travels, ICT, Security and Legal. This programme also includes the operations being carried out by the Area Councils in the district.

The Central Administration Department is the Secretariat of the District Assembly and responsible for the provision of support services, effective and efficient general administration and organization of the District Assembly. The Department manages all sections of the assembly including: records, estate, transport, logistics and procurement, budgeting functions and accounts, stores, security and Human Resources Management. The Department also coordinates the general administrative functions, development planning and management functions, rating functions, statistics and information services generally, and human resource planning and development of the District Assembly. Units under the central administration to carry out this programme are spelt out below.

The Finance Unit leads in the management and use of financial resources to achieve value for money and keeps proper accounts records.

The Human Resource Unit is mainly responsible for managing, developing capabilities and competencies of each staff as well as coordinating human resource management programmes to efficiently deliver public services.

The Budget Unit facilitates the preparation and execution of budgets of the District Assembly by preparing, collating and submitting annual estimates of decentralized departments in the District; translating national medium term programme into the district specific investment programme; and organizing in-service-training programmes for the staff of the departments in budget preparation, financial management and dissemination of information on government financial policies. The unit also verify and certify the status of district development projects before request for funds for payment are submitted to the relevant funding; prepare rating schedules of the District Assembly; collate statistical inputs that will enhance the preparation of the budget; and monitor programmes and projects of the Assembly as a measure to ensure economic utilization of budgetary resources.

The Planning Unit is responsible for strategic planning, efficient integration and implementation of public policies and programmes to achieving sustainable economic growth and development. The unit is the secretariat of District Planning and Co-ordination unit (DPCU).

The Internal Audit Unit provides reliable assurance and consulting services to management on the effectiveness of the control system in place to mitigate risk and promote the control culture of the Assembly.

Procurement and stores facilitate the procurement of Goods and Services, and assets for the District. They also ensure the safe custody and issue of store items.

The Information services unit which serves the Assembly in Public Relations promotes a positive image of the District with the broad aim of securing for Assembly, public goodwill, understanding and support for overall management of the district. Staff for the delivery of this programme is 44(29 are on GoG pay-roll and 15 on IGF pay-roll).

SUB-PROGRAMME 1.1 General Administration

Budget Sub-Programme Objective

1. Ensure responsive, inclusive & representative dec-making at all levels

Budget Sub- Programme Description

The general Administration sub-programme oversees and manages the support functions for the Afadzato South District Assembly. The sub-programme is mainly responsible for coordinating activities of decentralized departments and providing support services. The sub-programme provides transportation, records, security, public relations, adequate office equipment and stationery and other supporting logistics.

The total of 32 staff to execute this sub-programme comprising of 3 Administration officers, 1 Executive officer, 1 Receptionist, 8 Drivers, 4 Security Officers, 9 cleaners, 1 cook and 1 Messenger. Funding for this programme is mainly IGF, DACF, DDF and GoG whereas the Area councils dwell mainly on 50% sharing of ceded revenue from internally generated revenue. The departments of the assembly and the general public are beneficiaries of the sub-programme.

Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the District measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the District's estimate of future performance.

Table 5: Budget Sub-Programme Results Statement

Main Outputs	Output Indicators	Past Years		Projections			
		2023	2024 as at september	2025	2026	2027	2028
General Assembly meetings organized	No. of General Assembly meetings held and minutes signed	3	2	3	3	3	3
Management meetings organized	No. of Management meetings held	12	8	12	12	12	12
Audit Committee meetings organized	No. of Audit Committee meetings held	3	3	4	4	4	4
Staff Durbars organized	No. of occurrence	3	3	3	3	3	3
Procurement Plan prepared and Implemented	No. of quarterly review conducted	4	4	4	4	4	4

Asset register prepared and updated	No. of times asset register updated	4	4	4	4	4	4
-------------------------------------	-------------------------------------	---	---	---	---	---	---

Budget Sub-Programme Standardized Operations and Projects

Table 6: Budget Sub-Programme Standardized Operations and Projects

Standardized Operations	Standardized Projects
INTERNAL MANAGEMENT OF THE ORGANIZATION Run and maintain official vehicle Provide for utility charges (Power, Water etc) Procure Internet Data for Assembly Use Consultancy Services rendered to the Assembly	ACQUISITION OF MOVABLES AND IMMOVABLE ASSET Construction of 1No. 4 Bedroom apartment for DCD at Ve-Golokuati
ADMINISTRATIVE AND TECHNICAL MEETINGS Organize Quarterly Heads of Department, Budget Committee and other Meetings	MAINTENANCE, REHABILITATION, REFURBISHMENT AND UPGRADING OF EXISTING ASSETS Rehabilitation of District Assembly Office Complex
OFFICIAL / NATIONAL CELEBRATIONS PROCUREMENT OF OFFICE EQUIPMENT AND LOGISTICS Purchase of Materials for DA offices, DCE and DCD residence) (Curtains, etc.) Purchase value books for assembly use Purchase Stationery, Office Equipment, data etc (A4 Sheets, Binding materials, Office Computers etc.)	
CITIZEN PARTICIPATION IN LOCAL GOVERNANCE Organize Town Hall Meetings to interact with the Public on the Operations of the Assembly Prepare and Implement Popular Participation Action Plan (Publication and dissemination of information Provide support to Community Initiated Project (Self Help Projects) Support to Communities with the use of MP's DACF	

SUB-PROGRAMME 1.2 Finance and Audit

Budget Sub-Programme Objective

1. Strengthen domestic resources mobile to improve cap for rev collection

Budget Sub- Programme Description

The sub-programme seeks to ensure effective and efficient resource mobilization and management. The Finance and Revenue mobilization sub-programme comprises of three units namely, the Accounts/Treasury, Budget units and Internal Audit. Each Unit has specific rolls they play in delivering the said outputs for the sub-programme. The account unit collects records and summarizes financial transactions into financial statements and reports to assist management and other stakeholders in decision making. They also receive, keep safe custody and disburse public funds. This unit together with the Budget unit sees to the payment of expenditures within the District. The budget unit prepares the District Fee Fixing Resolution and IGF revenue estimates for the year. The unit also issue warrants for payments and participate in internal revenue generation of the Assembly. The internal audit unit ensures that payment vouchers submitted to the treasury are duly registered and checking all supporting documents to payment vouchers, to ensure they are complete before payments are effected. This is to strengthen the control mechanisms of the Assembly.

This major activity helps to ensures reconciliations and helps in providing accurate information during the preparation of monthly financial statement which is later submitted for further actions. The sub-programme is proficiently manned by 21 officers, comprising 1 Principal Accounts technician, 1 Assistant Accountant, 1 Accountant, 1 Senior Accountants, 1 Principal Accountant, 6 Budget Analyst, 6 Internal Auditor, and 4 Revenue collectors. Funding for the Finance sub-programme is from Internally Generated Revenue (IGF), GoG and DACF.

Challenges

The following are the key Challenges to be encountered in delivering this sub-programme:
Inadequate motorbikes for revenue mobilisation.
Inadequate office room for Accounts officers, Budget officers and Internal Auditors

Table 7: Budget Sub-Programme Results Statement

Main Outputs	Output Indicators	Past Years	Projections
--------------	-------------------	------------	-------------

		2023	2024 as at September	2025	2026	2027	2028
Revenue collection monitored and supervised	No. of visits to market Centre	7	5	12	12	12	12
Level of Implementation of Revenue Improvement Action Plan (RIAP) improved	% increase in RIAP Implementation	47	44	75	70	70	70
Monthly Financial reports prepared	No. of monthly financial reports prepared and submitted before 15 th of the ensuing month	8	7	12	12	12	12

Budget Sub-Programme Standardized Operations and Projects

Table 8: Budget Sub-Programme Standardized Operations and Projects

Standardized Operations	Standardized Projects
REVENUE COLLECTION AND MANAGEMENT Development and management of billing software for property rate Update register of businesses Organize public education on tax payment and its benefits Monitor revenue collection for improved revenue to aid investment in LED Procure logistics for revenue mobilization	

SUB-PROGRAMME 1.3 Human Resource Management

Budget Sub-Programme Objective

Improve human capital development and management

Budget Sub- Programme Description

The Human resource management sub-programme seeks to manage, develop capabilities and competences of staff and coordinate human resource programmes for

efficient delivery of public service. The sub-programme would be carried out through ensuring regular updates of staff records, staff needs assessment, ensuring general welfare of staff, ensuring inter and intra departmental collaboration to facilitate staff performance and development, organizing staff trainings to build their capabilities, skills and knowledge.

The human resource unit has strength of 3 officers comprising of 1 Human Resource Manager, Asst. Human Resource Manager and 1 Radio Operator. Funds to deliver the human resource sub-programme include IGF, GOG, DACF and DDF capacity building. The main challenge faced in the delivery of this sub-programme is the weak collaboration in human resource planning and management with key stakeholders.

Table 9: Budget Sub-Programme Results Statement

Main Outputs	Output Indicators	Past Years		Projections			
		2023	2024 as at september	2025	2026	2027	2028
Appraisal forms distributed and filled	% increase in the no. of staff who submit the forms on time	100	100	100	100	100	100
Staff capacity improved	No. of Training programmes organized	4	2	4	4	4	4
Psychology of retirees improved	No. retirees counselled	2	1	1	1	1	1
Staff welfare improved	% increase in social events attended	70	80	80	80	80	80
Salary Administration	Monthly validation ESPV	12	7	12	12	12	12
Administration of Human Resource Management Information System (HRMIS)	Number of updates and submissions	12	7	12	12	12	12

Budget Sub-Programme Standardized Operations and Projects

Table 10: Budget Sub-Programme Standardized Operations and Projects

Standardized Operations	Standardized Projects
INTERNAL MANAGEMENT OF THE ORGANISATION	
INFORMATION, EDUCATION AND COMMUNICATION Organize capacity training programmes for revenue and finance staff in revenue mobilization Participate in externally organized programmes. (Workshops, seminars and Conferences)	
STAFF TRAINING AND SKILLS DEVELOPMENT Build capacity of assembly staff in their related field of work Training of Assembly Members	
PROCUREMENT OF OFFICE SUPPLIES AND CONSUMABLES	
PERSONNEL AND STAFF MANAGEMENT Staff welfare expenses Rental of residential accommodation for assembly staff	

SUB-PROGRAMME 1.4 Planning, Coordination and Statistics

Budget Sub-Programme Objective

- Ensure responsive, inclusive, participatory and representative decision-making
- Enhance cap-building suprt to DCs to incr data availability

Budget Sub- Programme Description

The Planning, Budgeting and Coordination Sub-Programme in the Afadzato South District Assembly is responsible for the planning and implementation of projects and operations within the framework of the District Medium Term Development Plan (DMTDP). Simply, it is responsible for planning, budgeting, collating and coordinating the plans and activities of the various departments and units within the Assembly. It is the secretariat of the District Planning Coordinating Unit (DPCU), the body responsible for plan preparation and implementation.

The Monitoring and Evaluation role of the Assembly is performed by this Sub-Programme in collaboration with other concerned departments and units through the DPCU.

The Sub-Programme conducts forecasts and reviews of plans and budgets, taking into cognisance, the feasibility of the plans and budgets. It also has custody of the District's socioeconomic database, thus budget and investment analysis of the District and advises management on investment options.

It engages the public on the Assembly's plans and budgets and holds stakeholders' consultative meetings for this purpose.

The Sub-Programme is staffed by three (8) officers; Two(2) from the Planning unit and Six (6) from the Budget Unit.

The beneficiaries of the Sub-Programme include the Regional Co-ordinating Council (RCC), MLGRD, MoFEP, NDPC, Civil Society Organizations, NGOs and Stakeholders of the Assembly and funded from IGF, GoG and DACF.

Table 11: Budget Sub-Programme Results Statement

Main Outputs	Output Indicators	Past Years		Projections			
		2023	2024 as at september	2025	2026	2027	2028

Functionality of Budget Committee	No. of Budget committee meetings held	4	3	4	4	4	4
Composite Budget prepared based on Composite Annual Action Plan	Composite Action Plan and Budget approved by General Assembly	30 th Octo	30 th October				
Social Accountability meetings held	Number of Town Hall meetings organized	3	3	3	3	3	3
Compliance with budgetary provision	% expenditure kept within budget	100	100	100	100	100	100
Functionality of DPCU	No. of DPCU meetings held	4	2	4	4	100	100

Budget Sub-Programme Standardized Operations and Projects

Table 12: Budget Sub-Programme Standardized Operations and Projects

Standardized Operations	Standardized Projects
MONITORING AND EVALUATION OF PROGRAMMES AND PROJECTS Provision for quarterly monitoring and evaluation of assembly projects and problems	
ADMINISTRATIVE AND TECHNICAL MEETINGS Organize Quarterly DPCU Meeting Budget committee meetings	
PLAN AND BUDGET PREPARATION Preparation of Annual Budget and review of fees Preparation of medium term plan and Annual Action Plans Prepare 2026 Procurement Plans	

SUB-PROGRAMME 1.5 Legislative Oversight

Budget Sub-Programme Objective

Ensure responsive, inclusive, participatory and representative decision-making

Budget Sub- Programme Description

This sub-programme formulates appropriate specific district policies and implement them in the context of national policies. These policies are deliberated upon by its Zonal/Town/Area Councils, Sub-Committees and the Executive Committee. The report of the Executive Committee is eventually considered, approved and passed by the General Assembly into lawful district policies and objectives for the growth and development of the district.

The office of the Honourable Presiding Member spearheads the work of the Legislative Oversight role and ably assisted by the Office of the District Coordinating Director.

The primary purpose of the Legislative Oversight is to assist the District in accomplishing its objectives by bringing a systematic and disciplined approach to evaluate and to determine whether risk management, control and governance processes, as designed and represented by management, is adequate and functioning in a manner to ensure: Financial, managerial and operating information reported internally and externally is accurate, reliable and timely.

The financial activities are in compliance with laws, policies, plans, standards and procedures.

Implementation of internal audit control procedures and processes through managing audit risks,

Detection and prevention of misstatement of facts that could lead to fraud, waste and abuse

District resources are adequately safeguarded and used judiciously for the intended purpose(s);

Risks are appropriately identified and managed.

Interaction with the various governance groups occur as needed.

Quality and continuous improvement are fostered in the control process.

Significant regulatory issues are recognized and addressed properly.

The early detection and prevention of fraud abuse and waste.

Health and safety issues at the work place are adequately attended to.

These are intended to improve on productivity in the District as well as enhancing informed decision making in the management of resource. The main beneficiaries of the

programme are decentralized departments of the assembly, other public service institutions such as the police and public servants. The funding for this programme comes from the DACF, GoG, DDF and IGF budget. Under this sub-programme, total staff strength of 25 will carry out its implementation.

Table 13: Budget Sub-Programme Results Statement

Main Outputs	Output Indicators	Past Years		Projections			
		2023	2024 as at september	2025	2026	2027	2028
Executive Committee meetings improved	No. of Sub-Committee reports reviewed	4	2	4	4	4	4
Organize Ordinary Assembly Meetings annually	Number of General Assembly meetings held	4	2	4	4	4	4
Financial management improved	Number of statutory sub-committee meeting held	4	2	4	4	4	4
	% change in the no. adverse findings in audit reports	50	40	50	50	50	50

Budget Sub-Programme Standardized Operations and Projects

Table 14: Budget Sub-Programme Standardized Operations and Projects

Standardized Operations	Standardized Projects
1. ADMINISTRATIVE AND TECHNICAL MEETINGS Internal Audit Operations Carryout NACAP Activities Service Audit Committee Meetings Service DISEC Meetings Provision for Assembly's contribution towards NALAG activities Payment of ex gratia allowance to Hon. Assembly Members	

PROGRAMME 2: SOCIAL SERVICES DELIVERY

Budget Programme Objectives

- Ensure free, equitable and quality edu. for all by 2030
- Achieve universal Health coverage inclu. Fin, risk protection, acces to quality health care services
- Ensure that the poor & vulnerable have equal rights to economic resources

Budget Programme Description

Social Service Delivery is one of the key Programmes of the Assembly. This programme seeks to take an integrated and holistic approach to development of the District and the Nation as a whole. There are four sub-Programmes under this Programme namely; Education and Youth Development, Health delivery and Social Welfare and Community Development.

The education, Youth and Sport Department of the Assembly is responsible for pre-school, special school, basic education, youth and sports, development or organization and library services in the district. The department therefore assists the Assembly in the formulation and implementation of programmes in such areas of education and youth development.

The Department of Health in collaboration with other departments assist the Assembly to deliver context specific health care interventions by providing accessible, cost effective and efficient health service at the primary and secondary care levels in accordance with approved national policies by ensuring prudent management of resources.

The Social Welfare and Community Development Department assist the Assembly to formulate and implement social welfare and community development policies within the framework of national policy.

Extreme poverty continues to work against the economic gains that Ghana has chalked over the past two decades. It is estimated that about 18% of Ghanaians live under extreme poverty conditions. This means that they are neither able to afford daily subsistence requirement nor afford education and basic health for themselves and their children.

Extremely poor Older Persons above 65 years have been enrolled onto the LEAP and are entitled to unconditional cash transfer.

The total number of personnel under this budget Programme is 18.

SUB-PROGRAMME 2.1 Education, Youth and Sports Services

Budget Sub-Programme Objective

- Ensure free, equitable and quality edu. for all by 2030

Budget Sub- Programme Description

This sub-programme seeks to improve education service delivery. It delivers the following key services:

Provision of infrastructure

Enhancing District/School inspection, monitoring and accountability

Organising District quality assessment programmes

Empowering deprived and unskilled youth with leadership and vocational skills training to make them become employable.

Educating and orienting the youth on volunteerism, peaceful co-existence, health issues, civic rights and responsibilities as well as the effects of social vices.

This will be achieved through provision of skills training in carpentry, masonry, dressmaking, catering, plumbing, electrical, and general agriculture. The organizational unit involved in delivering the sub-programme is the Department of Education Youth and Sports of the Assembly. Beneficiaries of the programme are mainly school-going children, teachers, youth and the general public. The sub-programme is funded through DACF, DDF budgetary allocation, Internally Generated Funds (IGF) and Donor/External Funding sources. The major challenges confronting the sub-programme are the inadequate teaching staff and logistics for operations within the sub-programme, budgetary constraints and limited capacity at District Assembly level.

Table 15: Budget Sub-Programme Results Statement

Main Outputs	Output Indicators	Past Years	Projections
--------------	-------------------	------------	-------------

		2023	2024 as at september	2025	2026	2027	2028
Teaching and learning improved	% increase in pupils passing the B.E.C.E	50	0	78	92	92	92
School infrastructure improved	No. of school buildings constructed	3	2	4	4	4	4
Increased provision of textbooks and TLMs	% change in the Pupil-Textbook ratio	40	35	50	65	65	65
School supervision improved	Number of circuits inspected	9	9	9	9	9	9
Competition among schools improved	No. of circuit competitions organized	9	9	9	9	9	9
Organize quarterly DEOC meetings	Number of meetings organized	4	4	4	4	9	9

Budget Sub-Programme Standardized Operations and Projects

Table 16: Budget Sub-Programme Standardized Operations and Projects

Standardized Operations	Standardized Projects
<p>INTERNAL MANAGEMENT OF THE ORGANISATION</p> <ul style="list-style-type: none"> Support to the District Education Directorate for the Implementation of their related programmes 	<p>ACQUISITION OF MOVABLE AND IMMOVABLE ASSET</p> <ul style="list-style-type: none"> <i>Construction of 1No. 2 unit bedroom apartment for Teachers and Education Directorate</i> <i>Construction of classroom block at Kpeve old Town</i> <i>Construction Of 1no.3unit Classroom Block At Sadzikope</i> <i>Construction of 1No. 3unit Classroom Block office and store at Leklebi Dafor</i> <i>Provision of Classroom Block by the MP</i> <i>Construction of ICT center at Ve Deme</i>
<p>SUPERVISION AND INSPECTION OF EDUCATION DELIVERY</p> <p>Provide support to sports development</p>	
<p>SUPPORT TO TEACHING AND LEARNING DELIVERY (SCHOOLS AND TEACHERS AWARD SCHEME, EDUCATIONAL FINANCIAL SUPPORT)</p> <ul style="list-style-type: none"> Implementation of School Feeding programme (monitoring of beneficiary Schools) 	

<ul style="list-style-type: none"> Implementation of the Hon. DCE's initiative on the feeding of BECE candidates Provision for District Education Fund (Scholarships, Bursaries and Award Schemes) 	
OFFICIAL / NATIONAL CELEBRATIONS <ul style="list-style-type: none"> Independence day Celebration Organise best teacher/worker award scheme	

SUB-PROGRAMME 2.2 Public Health Services and Management

Budget Sub-Programme Objective

Achieve universal Health coverage inclu. Fin, risk protection, acces to quality health care services

Budget Sub- Programme Description

(Describe how you will achieve the sub programme) The sub programme is targeted at providing quality health care for the people. The programme comprises of promoting health education, conducting immunization exercises, bringing to the lime light HIV and AIDS issues, community sensitization and involvement in HIV and AIDS issues especially the youth of school going age. The sub programme also seeks to provide health infrastructure such as CHPS compound.

The principal components of Health Delivery sub-programme at all levels (villages and towns) include:

Health promotion activities;

Control of pests and vectors of disease;

Regarding HIV/AIDS a number of strategies with emphasis on behavioural change messages have been scaled. The interventions include; information, education and communication strategies.

Malaria continues to pose considerable disease burden to the District. The District aims to reduce deaths and illness due to malaria by 75% by the year 2020. In order for impact to be achieved and the gains to be sustains, emphasis will be on the use of proven cost-

effective interventions coupled with the necessary local initiatives that will ensure success through community and gender based approaches that focus on hard to reach communities and the support of the health system.

The component on health promotion aims at reducing risk factors related to health with strong emphasis on healthy lifestyle and environment. There will be community focus interventions that place premium on behavior change, school health programmes, feeding and physical exercises.

The organizational unit involved in delivering the sub-programme is the District Health Directorate. The Unit has total staff strength of eight (8) to oversee the effective delivery of the projects and operations of the sub-programme. Beneficiaries of the programme are mainly the general public. The sub-programme is funded through DACF, DDF budgetary allocation, Internally Generated Funds (IGF) and Donor/External Funding sources. The major challenges confronting the sub-programme are the inadequate logistics for operations within the sub-programme, budgetary constraints and limited capacity at District Assembly level.

Table 17: Budget Sub-Programme Results Statement

Main Outputs	Output Indicators	Past Years		Projections			
		2023	2024 as at september	2025	2026	2027	2028
Infant mortality reduced	% increase in immunization awareness created	70	40	70	70	70	70
Malaria reduced cases	% change in sensitization on the use of treated nets	70	32	70	70	70	70
New HIV/AIDS cases reduced	% increase in the proportion of populace educated on practice of safe sex	50	28	60	65	65	65
Typhoid reduced cases	% change in no. of communities	50	40	70	80		

	educated on use of portable water					80	80

Budget Sub-Programme Standardized Operations and Projects

Table 18: Budget Sub-Programme Standardized Operations and Projects

Standardized Operations	Standardized Projects
Internal management of the organization	
DISTRICT RESPONSE AND INITIATIVE ON MALARIA PREVENTION AND IMMUNIZATION EXERCISE	ACQUISITION OF MOVABLE AND IMMOVABLE ASSET <ul style="list-style-type: none"> Completion of 1No. 2 Bedroom Semi-Detached Senior Staff Quarters for District Directorate Completion of 1No. CHPS Compound at Woadze Construction of slaughter slab
MSHARP(DISTRICT RESPONSE AND INITIATIVE ON HIV/AIDS)	

SUB-PROGRAMME 2.3 Social Welfare and Community Development

Budget Sub-Programme Objective

- Ensure that the poor & vulnerable have equal rights to economic resources
- Strengthen gender mainstreaming, coordination and implementation of gender related interventions in all sectors

Budget Sub- Programme Description

The sub-programme performs the functions of supervision of Orphanages and Children Homes, support to extremely poor households, persons with disabilities, shelter for the lost and abused children and destitute. It also seeks to mainstream Older Persons into the national development process.

In order to ensure equitable distribution of national resources and mainstreaming of the extremely poor, 398 households are benefitting from conditional and unconditional cash transfer under the Livelihood Empowerment against Poverty (LEAP) Programme across

the District. Extremely poor, orphans, older Persons above 65 years without any productive economic activity have been enrolled onto the LEAP and are entitled to unconditional cash transfer.

Basically, Community Development promotes social and economic growth in the rural communities through popular participation and initiatives of community members in activities of poverty alleviation, employment creation and illiteracy eradication among the adult and youth population in the rural and urban poor areas of the District. It seeks to provide employable, entrepreneurial development and sustainable skills to the youth through Technical and Vocational Education and Training (TVET) with a view to decrease and curb migration of the youth from rural to urban areas and also enable the youth to achieve and maintain a meaningful life while remaining in their localities.

It also trains community educators to provide technical backstopping to the District Assembly and educates and mobilizes communities for development. Finally, it promotes behavioural and social change through the strategy of communication for development (C4D) especially child and family welfare for effective and efficient child protection, societal and developmental issues through mass meetings, study groups meetings and women's groups meetings.

The sub-programme is undertaken by the Department of Social Welfare and Community Development. The funding sources for the Sub-Programme include GoG, DACF and IGF budget allocations. The beneficiaries of the program include urban and rural dwellers in the Assembly. Total staff strength of four (4) will see to the implementation of this sub-programme

Table 19: Budget Sub-Programme Results Statement

Main Outputs	Output Indicators	Past Years		Projections			
		2023	2024 as at september	2025	2026	2027	2028
Child labour cases reduced	No. of child labour sensitization conducted	1	2	4	4	4	4
Provide employable skills to PWDs	% increase in no. of PWDs benefiting	50	50	40	50	50	50

	from equipment distributed by the Assembly						50
Family welfare services provided to disintegrated families	% change in welfare services proved	15	30	50	60	70	70
Direct Transfer to LEAP beneficiary households improved	% increase in no. beneficiary households	25	483	480	480	480	480
Vulnerable rights protection improved	% change in the no. of communities sensitized	30	50	60	70	80	80

Budget Sub-Programme Standardized Operations and Projects

Table 20: Budget Sub-Programme Standardized Operations and Projects

Standardized Operations	Standardized Projects
CHILD RIGHT PROMOTION AND PROTECTION Organize educational campaign on child protection with special focus on teenage pregnancy and good parenting. To be done in two phases Train Daycare Attendants on standard service delivery Supervise the activities of Daycare Centres and NGOs	ACQUISITION OF MOVABLE AND IMMOVABLE ASSET Construction of 1 No. Shelter
INFORMATION, EDUCATION AND COMMUNICATION Monthly radio programmes to create on stigma, abuse and discrimination of the vulnerable.	
GENDER RELATED ACTIVITIES Identify women groups and sensitize them on how to form and maintain associations	
SOCIAL INTERVENTION Disbursement of PWD fund in income generating activities Leap programme	
INTERNAL MANAGEMENT OF THE ORGANIZATION Provision of Support to the Department of Social Welfare for the running of the Department	

SUB-PROGRAMME 2.4 Environmental Health and Sanitation Services

Budget Sub-Programme Objective

Achieve access to adequate, and equitable, Sanitation and hygiene

Budget Sub- Programme Description

The sub programme is targeted at providing quality environmental health services for the people. The programme comprises of promoting health education, conducting food screening, Communal Labour etc.

The principal components of Environmental health and sanitation services sub-programme at all levels (villages and towns) include:

Cleansing of thoroughfares, markets and other public spaces;

Control of pests and vectors of disease;

Food hygiene;

Environmental sanitation education;

Control of rearing and straying of animals;

Monitoring the observance of environmental services and standards.

Creating and maintaining database of all issues of environmental health importance

Compilation and reporting of problems and complaint management

Malaria continues to pose considerable disease burden to the district.

The component on health promotion aims at reducing risk factors related to health with strong emphasis on healthy lifestyle and environment. There will be community focus interventions that place premium on behavior change, school health programmes, feeding and physical exercises. The healthy environment strategy focuses on promoting interventions in the area of water and sanitation.

It also comprises a number of complementary activities, including the provision and maintenance of sanitary facilities, public education, community and individual action, regulation and legislation supported by the District Assembly.

The organizational unit involved in delivering the sub-programme is the District Environmental Health Unit of the Assembly. The Unit has total staff strength of thirteen (13) to oversee the effective delivery of the projects and operations of the sub-programme. Beneficiaries of the programme are mainly the general public. The sub-programme is funded through DACF, DDF budgetary allocation, Internally Generated

Funds (IGF) and Donor/External Funding sources. The major challenges confronting the sub-programme are the inadequate logistics for operations within the sub-programme, budgetary constraints and limited capacity at District Assembly level.

Table 23: Budget Sub-Programme Results Statement

Main Outputs	Output Indicators	Past Years		Projections			
		2023	2024 as at september	2025	2026	2027	2028
Refuse lifting improved	% increase in the frequency of refuse lifting	55	30	70	80	80	80
Communal labour improved	No. national sanitation day observed	12	7	12	12	12	12
Food hygiene improved	% increase in the no. of food vendors screened	10	5	15	15	15	15

Budget Sub-Programme Standardized Operations and Projects

Table 24: Budget Sub-Programme Standardized Operations and Projects

Standardized Operations	Standardized Projects
<p>INTERNAL MANAGEMENT OF THE ORGANISATION</p> <ul style="list-style-type: none"> Undertake Monitoring and evaluation of Environmental Health and Sanitation activities Procure sanitary tools and equipment for Environmental Health Unit Review and Update DESSAP <p>Conduct Food Hygiene Education and Medical Screening of food handlers</p>	<p>ACQUISITION OF MOVABLE AND IMMOVABLE ASSET</p> <ul style="list-style-type: none"> Construction of a Slaughter Slab at Ve-Golokwati Completion of WC toilet at Ve-Wudome
<p>SOLID WASTE MANAGEMENT</p> <ul style="list-style-type: none"> Carry out Fumigation activities <p>Carry out Sanitation Improvement Package (SIP) activities</p>	

<p>LIQUID WASTE MANAGEMENT</p> <ul style="list-style-type: none"> • Implement CLTS in all Communities (Promote the construction of 300 No. household and Institutional latrines, Hand Washing with Soap etc) • Consensus building for RFB project • Collect Data on Communities for the CLTS • Triggering of Communities for the implementation CLTS • Conduct monitoring and evaluation on CLTS • Conduct verification of Communities • Train field facilitators • Provide office materials for the exercise • Conduct meetings for DISC members • Purchase of internet data for official use • Conduct ODF celebration <p>Conduct community self-assessment</p>	
---	--

PROGRAMME 3: INFRASTRUCTURE DELIVERY AND MANAGEMENT

Budget Programme Objectives

- Ensure access to adequate, safe & affordable housing & basic svcs
- Enhance inclusice urbanization & cpty for part hum settmt mgmt in all ctrys

Budget Programme Description

The programme is responsible for provision of physical and socioeconomic infrastructure while promoting a sustainable human settlement development on principle of efficiency, orderliness, safe and healthy growth of communities. Key departments in carrying the programme include the Physical Planning Department and the District Works Department.

The physical planning is responsible for:

Planning and management of human settlements; provision of planning services to public authorities and private developers;

Development of layout plans (planning schemes) to guide orderly development;

Collaboration with survey department, prepare acquisition plans when stool land is being acquired;

Responsible for physical/spatial planning of customary land in conjunction with the stool/skin; and

Responsible for development control through granting of permit.

The District Works department carry out such functions in relation to feeder roads, water, rural housing etc.

The department advises the Assembly on matters relating to works in the district;

Assist in preparation of tender documents for civil works projects;

Facilitate the construction of public roads and drains;

Advice on the construction, repair, maintenance and diversion or alteration of streets;

Assist to inspect projects under the Assembly with departments of the Assembly;

Provide technical advice for the machinery and structural layout of building plans to facilitate escape from fire, rescue operation and fire management; and

Provide technical and engineering assistance on works undertaken by the Assembly and owners of premises.

There are in all 4 staff to carry out the infrastructure delivery and management programme. The programme will be funded with funds from IGF, DACF, GoG and DDF.

SUB-PROGRAMME 3.1 Physical and Spatial Planning Development

Budget Sub-Programme Objective

- Enhance inclusice urbanization & cpty for part hum settmt mgmt in all ctrys

Budget Sub- Programme Description

This sub-programme seeks to ensure planning, management and promotion of harmonious, sustainable and cost-effective development of human settlements in accordance with sound environmental and planning principles. Specific functions of the sub-programme include;

Preparation of physical plans as a guide for the formulation of development policies and decisions and to design projects in the district.

Identify problems concerning the development of land and its social, environmental and economic implications;

Advise on setting out approved plans for future development of land at the district level;

Advise on preparation of structures for towns and villages within the district;

Assist to offer professional advice to aggrieved persons on appeals and petitions on decisions made on their building;

Facilitate consultation, co-ordination and harmonization of developmental decisions into a physical development plan;

Assist to provide the layout for buildings for improved housing layout and settlement;

Ensure the prohibition of the construction of new buildings unless building plans submitted have been approved by the Assembly;

Advise the Assembly on the siting of bill boards, masts and ensure compliance with the decisions of the Assembly;

Advise on the acquisition of landed property in the public interest; and

Undertake street naming, numbering of house and related issues.

The organizational unit that will be involved is the Physical Planning Department with staff strength of three(3)

The sub-programme is funded through the DACF, GOG, IGF and DDF. The larger community and other departments of the Assembly stand to benefit greatly in this sub-programme. The main challenge confronting the sub-programme is the lack of staff to man and supervise the implementation of programme and projects under the sub-programme. Inadequate resource both financial and in human resource to prepare base maps

Table 25: Budget Sub-Programme Results Statement

Main Outputs	Output Indicators	Past Years	Projections
--------------	-------------------	------------	-------------

		2023	2024 as at september	2025	2026	2027	2028
Streets addressed and properties numbered	No. new streets identified	3	0	3	3	3	3
Assembly lands registered	% increase in the no. Assembly lands with land title certificate	5	1	5	5	5	5
Statutory and Technical Sub-Committee Meetings held	No. of quarterly meetings held	4	2	4	4	4	4
Development control improved	% increase in no. of building permits issued	70	36	70	70	70	70
Community sensitization exercise on proper development undertaken	Number of sensitization exercise organized	4	2	5	5	5	5

Budget Sub-Programme Standardized Operations and Projects

Table 26: Budget Sub-Programme Standardized Operations and Projects

Standardized Operations	Standardized Projects
LAND ACQUISITION AND REGISTRATION	
LAND USE AND SPATIAL PLANNING <i>Provision for Valuation of Properties within the District</i>	
STREET NAMING AND PROPERTY ADDRESSING SYSTEM	
INTERNAL MANAGEMENT OF THE ORGANISATION <i>Auto photos</i> <i>Shelf for keeping of documents</i> <i>Measuring tape and battery for 2 GPS</i>	

SUB-PROGRAMME 3.2 Public Works, Rural Housing and Water Management

Budget Sub-Programme Objective

Ensure access to adequate, safe & affordable housing & basic svcs

Budget Sub- Programme Description

The sub-programme is delivered through facilitating the construction, repair and maintenance of project on roads, water systems, building etc. The sub-programme also prepare project cost estimates on roads, buildings, water and sanitation for award of contract; supervise all civil and building works to ensure quality, measure works for good project performance. The Department also checks quality performance and recommends claims for preparation of payment Certificate/Fluctuations and Variations; rehabilitation and construction of boreholes, reshaping of roads and street lightening across the District; and facilitate the identification of Communities to be connected on to the National Grid.

The Department of Works of the District Assembly is a merger of the Public Works Department, Department of Feeder Roads and District Water and Sanitation Unit, Department of Rural Housing and the Works Unit of the Assembly. The beneficiaries to the sub-programme include the general public, contractors and other departments of the Assembly.

There are 5 staff in the Works Department executing the sub-programme and comprises of 2 senior technician engineers.

Key challenges of the department include delay in release of funds, limited capacity to effectively deliver water and sanitation project, difficult hydro-geological terrain results in low success rate in borehole drilling, inadequate personnel and logistics for monitoring of operation and maintenance of existing systems and other infrastructure. Another key challenge is inadequate and late release of funds. This leads to wrong timing of operations and projects thereby affecting implementation of projects and operations.

Table 27: Budget Sub-Programme Results Statement

Main Outputs	Output Indicators	Past Years	Projections

		2023	2024 as at september	2025	2026	2027	2028
Operations and Maintenance plan prepared	% increase in O&M implemented	50	60	65	65	65	65
Maintenance culture improved	No. of assets maintained	4	2	4	4	4	4
Water systems improved	No. of small town water system rehabilitated	3	0	3	3	3	3
Rehabilitation of Boreholes	Number of Boreholes Rehabilitated	5	0	10	10	10	10
Project implementation improved	% increase in the number of site visits conducted	80	65	85	85	85	85

Budget Sub-Programme Standardized Operations and Projects

Table 28: Budget Sub-Programme Standardized Operations and Projects

Standardized Operations	Standardized Projects
MAINTENANCE, REFURBISHMENT AND UPGRADING OF EXISTING ASSETS Maintenance and repairs of Assembly Properties Maintenance and repairs of Assembly Vehicles	ACQUISITION OF MOVABLES AND IMMOVABLE ASSET Implement Ghana Productive Safety Net Project Purchase of 2No. Generator set for the DA office and DCE residence Drilling and Mechanization of 10No. Boreholes within the District
PROCUREMENT OF OFFICE SUPPLIES AND CONSUMABLES	MAINTENANCE, REFURBISHMENT AND UPGRADING OF EXISTING ASSETS

Purchase of 3No. Desktop computers with accessories Purchase of 1No. Photocopier machine	Rehabilitation, reshaping and opening up of 30km of roads within the District
SUPERVISION AND COORDINATION Provision of construction materials to communities by the MP	
INTERNAL MANAGEMENT OF THE ORGANISATION Form and train Water and Sanitation Management Teams in communities and enforce the 'pay as you fetch policy	

PROGRAMME 4: ECONOMIC DEVELOPMENT

Budget Programme Objectives

- Double Agric. Productivity & incomes of small scale food producers for value addition
- Substantially reduce the prop of youth not in employment, education or training
- Devise and implement policies to promote sustainable tourism
-

Budget Programme Description

The economic development programme aims at provide enabling environment for Trade, Tourism and industrial development in the District. It also seeks to facilitate the modernization of agriculture to achieve self-sufficiency in food security in the District.

The sub-programmes under the Economic Development programme include Trade, Tourism and Industrial Development and Agriculture Development.

Trade, Industry and Tourism sub-programme under the guidance of the Assembly deal with issues related to trade, cottage industry and tourism in the district. The sub-programme seeks to:

Facilitate the promotion and development of small scale industries in the District;
Advise on the provision of credit for micro, small-scale and medium scale enterprises;
Promote the formation of associations, co-operative groups and other organizations which are beneficial to the development of small-scale industries;
Assist in offering business and trading advisory information services;

Facilitate the promotion of tourism in the district;

Assist to identify, undertake studies and document tourism sites in the district

The Agriculture Development sub-programme seeks to:

Provide agricultural extension services in the areas of natural resources management, and rural infrastructural and small-scale irrigation in the district;

Promote soil and water conservation measures by the appropriate agricultural technology;

Promote agro-forestry development to reduce the incidence of bush fires;

Promote an effective and integrated water management

Assist in developing early warning systems on animal diseases and other related matters to animal production;

Facilitate and encourage vaccination and immunization of livestock and control of animal diseases;

Encourage crop development through nursery propagation;

Develop, rehabilitate and maintain small scale irrigation schemes;

Promote agro-processing and storage.

The programme will be delivered by 14 staff from the Trade and Tourism Department and the Department of Agriculture Development

SUB-PROGRAMME 4.1 Trade and Industrial Development

Budget Sub-Programme Objective

- Substantially reduce the prop of youth not in employment, education or training

Budget Sub- Programme Description

The sub-programme intends to formulate, develop and implement district programme aimed at encouraging and accelerating the growth of micro and small-scale enterprises to enable them contribute effectively to growth and the diversification of district economy.

The key operations include:

Design and conduct survey for NBSSI clients

Monitor district performance on credit delivery.
Monitor gender activities of NBSSI
Conduct monitoring visits to 12 communities
Facilitate MSMEs access to Business Improvement Programs
Develop special programs for women entrepreneurs
Provide information on small enterprises development to 5 stakeholders
Facilitate MSMEs access to institutional credit
Assist MSMEs to participate in fairs

The Sub-Programme works with the Tourism industry to facilitate the development of tourist attractions (i.e. Cultural, Historical, Natural and events) and link these with appropriate infrastructure (transport, accommodation, interpretation) and visitor facilities.

The Programme is delivered through collaboration with relevant stakeholders (i.e. Assembly and the private sector) to provide the necessary infrastructure (roads, ICT facilities, water, electricity) and visitor facilities (accommodation, rest stops, restaurants, entertainment venues, tourist transport, etc.) to enhance the tourist experience.

In respect of new or emerging attractions, the Assembly will work with the private operators at the local level to:

Assess the marketability of the attraction;
Identify the infrastructure and superstructure gaps,
Promote tourism investment to improve the tourist experience
Prepare schemes for the overall development of the attraction; and
Maintaining a register of all tourist attractions and identify synergies and linkages between them (e.g. help them to identify viable tourism circuits)
Facilitating cooperation between all stakeholders –District Assembly, attraction operators, infrastructure providers, local businesses, and investors/financiers

Collaborating institutions at the district level are the District Business Advisory Centres (BACs), Rural Enterprise Project (REP) and the Department of Parks and Gardens. The Sub-Programme is substantially funded by GoG budget allocations, DACF and IGF derived from its activities. This Sub-programme will benefit the general public

Table 31: Budget Sub-Programme Results Statement

Main Outputs	Output Indicators	Past Years		Projections			
		2023	2024 as at september	2025	2026	2027	2028
SMEs access to Business Development Services improved	% change in number of enterprises with access to business development services	5	30	35	40	45	45
	% increase in no. of women provided with BDS	5	15	30	40	50	50
	% of business owners trained in financial literacy program	4	0	30	40	50	50
Business promotional campaign designed and implemented	Number of promotional activities organized	1	2	4	4	4	4
Tourism Infrastructure Developed	Number of tourism signages provided	1	4	4	4	4	4
Tourism awareness created	Number of sensitization programmes organized	0	4	4	4	4	4
Tourism services improved	No. of tourist sites visited and sensitized	10	10	14	14	14	14

Budget Sub-Programme Standardized Operations and Projects

Table 32: Budget Sub-Programme Standardized Operations and Projects

Standardized Operations	Standardized Projects
TRADE DEVELOPMENT AND PROMOTION Collect and update annually basic economic data on SMEs in the district Train the youth on entrepreneurial skills Organize or participate in trade exhibitions and cultural fairs	

Train Kente weavers and other artist to create the needed local souvenirs to support the industry Promote the registration of business by SMEs Institute annual hiking festival at Mountain Afadzato	
INFORMATION, EDUCATION, COMMUNICATION Monitor activities and training of Nation Builders Corps Implement Government flagship programme on One District One Factory (1D1F)	
DEVELOPMENT and MANAGEMENT OF TOURIST SITE Educate Tourism Communities on how to relate/handle Tourist Create website, develop fliers, construct bill boards and directional signs to market all the Tourism Sites in the District Partner private sector to develop the needed guest houses, restaurants, creation of recreational parks and other facilities required to promote tourism development in the district Monitor and supervise tourist sites quarterly Sensitize communities on sex tourism and other negative practices at each of the sites, and the associated dangers. Provide appropriate training to Strengthen the management system of existing Tourism sites in the district	
MAINTENANCE, REHABILITATION AND REFURBISMENT OF EXISTING ASSET Rehabilitation of 3No.market	

SUB-PROGRAMME 4.2 Agricultural Services and Management

Budget Sub-Programme Objective

- Improve production efficiency and yield
- Promote livestock and poultry development for food security and income generation

Budget Sub- Programme Description

This sub-programme identifies, updates and disseminates technological packages to assist farmers to stay abreast with good industry practices. It also introduces new and improved seed/planting material/breeding stock (high yielding, short duration, disease and pest resistant and nutrient-fortified) to increase productivity.

The main operations under this sub-programme are as follows:

Facilitate farmer access to improved planting materials, breeding stock and fertilizer

Expand infrastructure for seed/planting materials and breeding stock production, processing, storage and marketing to facilitate private sector involvement.

Increase production in targeted products such as poultry, small ruminants and pigs.

Promote the productivity of roots and tuber crops

Develop arable lands for rice cultivation

Develop the skilled manpower to locally fabricate simple tools and parts for machinery

Promote the use of simple and gender friendly farm tools and equipment by small holder farmers

Mapping out suitable and potential sites for irrigation development.

Facilitating construction of new irrigation schemes and rehabilitation of existing ones.

Supporting the formation and training of farmer groups

Training extension workers in irrigation and water management techniques

Capacity building of relevant stakeholders in better harvesting, transportation and storage methods

Inspecting and certifying all seeds/planting materials and animal products and produce;

Coordinating pest and disease surveillance activities;

The organizational unit responsible for delivering this sub-programme is the District Department of Agriculture. The beneficiaries of this sub-programme are farmers and other stakeholders. The programme is funded mainly by GoG, DACF, IGF budget allocations and Donor funds. The main challenges faced in the delivery of this sub-programme are high cost of agricultural inputs, inadequate warehousing facilities, weak collaboration among key stakeholders and low integration of commodity markets

Table 33: Budget Sub-Programme Results Statement

Main Outputs	Output Indicators	Past Years		Projections			
		2023	2024 as at september	2025	2026	2027	2028
Increase in agriculture	% increase in technology	10	5	35	40	50	

technology adoption	adoption conducted						50
Extension services improved	% increase in farmers adopting good agricultural practices	20	49	70	70	70	70
Cereals yield improved	Tonnage per hecotor	3	3	5	5.5	6	6
Roots and tubers yield improved	Metric Tonnes per Hectare	14	10	35	40	47	47
Increase in production poultry	% increase in no. of birds	7	15	25	30	35	35
Small ruminants production increased	% increase in small ruminants	19	20	45	50	55	55
Farmer based organizations strengthened	No. of famer based organisations trained	3	8	10	10	10	10
Irrigation schemes improved	No. of irrigation sites in use	2	3	7	8	10	10

Budget Sub-Programme Standardized Operations and Projects

Table 34: Budget Sub-Programme Standardized Operations and Projects

Standardized Operations	Standardized Projects
OFFICIAL CELEBRATION National farmers day celebration	
EXTENTION SERVICES Identify, update and disseminate existing livestock technological packages to farmers.(EXTENSION) Intensify the use of mass communication systems and electronic media for extension delivery. (EXTENSION) Undertake routine disease control and surveillance for zoonotic and scheduled diseases. (VETERINERY) Strengthen Farmer Based organizations (FBOs) to serve as input and service supply agents. (EXTENSION) Intensify pest and disease surveillance. Conduct annual crops and livestock surveys. (SRID)	MAINTENANCE, REHABILITATION, REFURBISHMENT AND UPGRADING OF EXISTING ASSETS VEHICLES , MOTOBIKES AND OFFICE MAINTENANCE
INFORMATION, EDUCATION AND COMMUNICATION	

Educate and train farm families in appropriate food combination of available food to improve nutrition.(WIAD) Train Agric. staff on existing agricultural technologies. Provide adequate and effective knowledge in livestock management, record keeping and financial management to men and women farmers. (Animal production)	
DEMONSTRATION FARMS Intensify field demonstrations, field trips and study tours to enhance the adoption of improved technologies.(CROPS)	
PRODUCTION AND ACQUISITION OF IMPROVED SEEDS/INPUTS Raise 40,000 oil palm seedling for distribution to farmers to mitigate the effect of climate change in the district. Provision of Agro inputs by the MP to farmers Implementation of Government flagship programme on Planting for food and jobs	
INTERNAL MANAGEMENT OF THE ORGANIZATION Strengthen the plan implementation and monitoring at district level	
PROCUREMENT OF OFFICE SUPPLIES AND CONSUMABLE	

PROGRAMME 5: ENVIRONMENTAL MANAGEMENT

Budget Programme Objectives

- Enhance access to improved and sustainable environmental sanitation services
- Improve education, human & institution capacity on climate change resilience & mitigation.

Budget Programme Description

The programme seeks to reduce disaster risks and emergency management across the District and improve quality of life. There are two sub-programmes under this programme. These are: Disaster prevention and Management and Natural Resource Conservation. The Disaster Prevention and Management sub-programme seeks to enhance the capacity of District Assembly to prevent and manage disasters and to improve the

livelihood of the poor and vulnerable in rural communities through effective disaster management, social mobilisation and prevent undesired fires at all times.

While the Natural Resource Conservation sub-programme seeks to foster and promote the culture of leisure and healthy lifestyle among Ghanaians through greening of human settlements. It basically provides open spaces and enhances the aesthetics and creates liveable human settlements to ensure functionality of urban and rural areas. The program creates job opportunities for vast majority of urban and rural unemployed youth.

SUB-PROGRAMME 5.1 Disaster Prevention and Management

Budget Sub-Programme Objective

- Improve education, human & institution capacity on climate change resilience & mitigation.

Budget Sub- Programme Description

The operations undertaken to deliver this sub-programme include:

Reviewing District Disaster Management Plans for preventing and mitigating the consequences of disasters.

Ensuring emergency preparedness and response mechanisms (location of safety havens).

Organizing Public education and awareness through media discussions, outreaches, seminars and training of community members and Disaster Volunteer Groups (DVGs).

Providing skills and inputs for Disaster Volunteer Groups for poverty reduction.

Coordinating the rehabilitation and reconstruction of educational and other social facilities destroyed by fire, floods, rainstorms and other disasters.

Monitoring, evaluating and updating District Disaster Plans

Ensuring the establishment of adequate facilities for technical training and the education programmes to provide public awareness, early warning systems and general preparedness for staff and the public.

Ensuring that there are appropriate and adequate facilities for simulation exercises, the provision of relief, rehabilitation and re-construction after any disaster.

Coordinating local and national support for disaster or emergency control relief services and reconstruction.

The total staff strength involved in the delivery of this sub-Programme is fifteen (15) at the District level. Funding is mainly by the GOG, DACF and IGF budget allocations. The beneficiaries of this sub-programme are the people of the District who are affected by disasters.

Untimely and inadequate release of funds affects the efficient delivery of this sub-programme

Table 35: Budget Sub-Programme Results Statement

Main Outputs	Output Indicators	Past Years		Projections			
		2023	2024 as at september	2025	2026	2027	2028
Public awareness programmes conducted	No. of field trips on disaster education conducted	4	15	20	25	30	30
	Number of media discussions	1	4	4	4	4	4
Disaster cases reduced	% increase in disaster awareness creation conducted	20	60	70	80	90	90
Build capacity of Volunteer Groups	Number of volunteers trained	35	40	45	50	50	50
Bush fire awareness created	No. sensitization conducted	10	25	28	28	32	32

Budget Sub-Programme Standardized Operations and Projects

Table 36: Budget Sub-Programme Standardized Operations and Projects

Standardized Operations	Standardized Projects
DISASTER MANAGEMENT Provision for Disaster Prevention and Management, sensitization activities in the District	
INTERNAL MANAGEMENT OF THE ORGANIZATION Provide support for NADMO operations	
PROCUREMENT OF OFFICE SUPPLIES AND CONSUMABLES Provision for the supply of relief items	

SUB-PROGRAMME 5.2 Natural Resources Conservation and Management

Budget Sub-Programme Objective

Enhance access to improved and sustainable environmental sanitation services

Budget Sub- Programme Description

The main operations involved in this sub-programme are:

Cultivating horticultural products including ornamental plants

Cultivating and conserving medicinal and aromatic plants

Identifying and multiplying rare and threatened plant species;

Providing horticultural training and extension services to students in second cycle institutions;

Supplying tree seedlings to educational institutions free

The total staff strength involved in the delivery of this sub-Programme is fifteen (15) at the District level. Funding is mainly by the GOG, DACF and IGF budget allocations. The beneficiaries of this sub-programme are the people of the District. Untimely and inadequate release of funds affects the efficient delivery of this sub programme

Table 37: Budget Sub-Programme Results Statement

Main Outputs	Output Indicators	Past Years		Projections			
		2023	2024 as at September	2025	2026	2027	2028

Bush fire awareness created	No. bush fire education conducted	8	35	40	45	50	50
Ecosystem improved	% increase in no. trees supplied to schools	0	30	40	50	55	55
Climate change education conducted	No. of communities visited	12	60	70	75	80	80

Budget Sub-Programme Standardized Operations and Projects

Table 38: Budget Sub-Programme Standardized Operations and Projects

Standardized Operations	Standardized Projects
GREEN ECONOMY Integrate tree planting and landscaping as part of design of all public contracts meant to construct buildings or other forms of physical assets	
INFORMATION, EDUCATION AND COMMUNICATION Organize education campaign on the dangers associated with greenhouse gases Organize training programmes for DPCU Members and other Heads of Units to educate them on Climate Change Issues in order for them to integrate Climate Change Interventions in their daily activities	
ENVIRONMENTAL SANITATION MANAGEMENT Implement Ghana Productive Safety Net Project- District wide planting of palm trees	

PART C: FINANCIAL INFORMATION

FDU 2024

PART D: PROJECT IMPLEMENTATION PLAN (PIP)

Public Investment Plan (PIP) for On-Going Projects for The MTEF (2024-2028)

MMDA: AFADZATO SOUTH DISTRICT											
Funding Source:											
Approved Budget:											
#	Code	Project	Contract	% Work Done	Total Contract Sum	Actual Payment	Outstanding Commitment	2024 Budget	2025 Budget	2026 Budget	2027 Budget
		Completion of DCD bungalows	KEKOM VENTURES	95	306,534.24	135,722.52	170,811.72	170,811.72	170,811.72	170,811.72	170,811.72
		Completion of 1No. ICT Centre at Ve-Deme	SPK KOSAP LIMITED	75	297,930.63	161,597.87	136,332.76	136,332.76	136,332.76	136,332.76	136,332.76
		Completion of 1 No. 3 unit classroom block at Leklebi Dafor	RIGHT FIRST TIME LTD.	95%	323,610.65	280,692.78	42,917.87	42,917.87	42,917.87	42,917.87	42,917.87
		Completion of 1No. 3-Unit Classroom Block at Sadzikope	PROXIMITY DEV. GROUP LTD	75%	380,758.44	188,606.55	192,151.89	192,151.89	192,151.89	192,151.89	192,151.89
		Construction of classroom block at Kpeve Old Town	JOHN MOCK CONSTRUCTION	0	470,000.00	0.00	470,000.00	470,000.00	470,000.00	470,000.00	470,000.00
		Construction of 1No 2 bedroom semi detached nurses quarters	EUWIN LTD	90	455,098.88	432,249.63	22,849.25	22,849.25	22,849.25	22,849.25	22,849.25

Proposed Projects for The MTEF (2022-2025) – New Projects

MMDA:					
#	Project Name	Project Description	Proposed Funding Source	Estimated Cost (GHS)	Level of Project Preparation (i.e. Concept Note, Pre/Full Feasibility Studies or none)