

AFADZATO SOUTH DISTRICT ASSEMBLY



ANNUAL ACTION PLAN FOR 2022

Prepared by:

District Planning Co-ordinating Unit

Afadzato South District Assembly

Ve – Golokuati

OCTOBER, 2021

APPROVAL OF 2022 ANNUAL ACTION PLAN (AAP) ASDA

The 2022 Annual Action Plan has been duly discussed by members of the District Planning Coordinating Unit (DPCU) and subsequently subjected to an approval by the General Assembly. Having reviewed the Plan in accordance with the directives from District Assembly's Common Fund (DACF) regarding the Programme Based Budgeting for 2022, we certify that the attached plan is a true reflection of the programmes and projects the Assembly intends to implement in 2022.

This Approval is given on this day, 29th of October, 2021 by us the undersigned people.

HON. ETORNAM JAMES FLOLU

DISTRICT CHIEF EXECUTIVE

Date.....

Signature.....

FABIAN VORVOR (MR)

DISTRICT COORDINATING DIRECTOR

Date.....

Signature.....

HON. MIKE ODZAFI

DEVELOPMENT PLANNING SUB-COMMITTEE CHAIRMAN

Date.....

Signature.....

COMPOSITE ANNUAL ACTION PLAN (AAP) FOR 2022

Introduction

This Annual Action Plan is carved from the 2022-2025 Medium Term Development Plan of Afadzato South District Assembly. The Annual Action Plans of all the decentralized departments have been reviewed in line with the reviewed Programme of Action for 2022-2025. Having subjected the plan to a series of validation processes by stakeholders in consultation with the assistance from the District Planning and Coordinating Unit, the following programmes, projects and activities were adopted and approved as the District's Annual Action Plan for 2022.

The total indicative budgetary requirement for implementation of the plan is **Eight Million, One Hundred and Nine Thousand Ghana Cedis (GH¢8,119,000.00)**. Also indicated in the plan is the indicative budget of the sub-programmes with regard to the various funding sources. However, the indicative budget does not include compensation of employees of the Assembly.

COMPOSITE ANNUAL ACTION PLAN FOR 2022

ECONOMIC DEVELOPMENT														
Programmes	Sub-programmes	Projects/activities	Location	Time frame				Indicative Budget			Programme Status		Implementing Agencies	
				1st	2nd	3rd	4th	GoG	IGF	Donor	New	On-going	Lead	Collab.
Management and Administration	Finance and Revenue Mobilisation	Organize public education on tax payment and mobilise revenue	District-wide						5,000.00		√		Finance Dept.	Budget Unit, Area Councils
		Outsource portions of revenue collection to the private sector	Golokuati						2,000.00		√		CA	Fin. Unit /Private Sector
		Undertake valuation of properties	District-wide					6,250.00			√		Finance Dept.	CA, Land Valuation
Economic Development	Trade Industry and Tourism Service	Hold quarterly LED/ MSMEs meetings and update data on businesses, including SMEs in the district	Golokuati					7,500.00	5,000.00		√		BAC	SWCD, co-operative groups, Area Councils
Economic Development	Trade Industry and Tourism Service	Provide support for training in entrepreneurial skills (Kentey weaving etc) and facilitate the formation of association for MSMEs	Golokuati					2,500.00		5,000.00	√		BAC	Financial Insts, MoTI etc.

Economic Development	Trade, Industry and Tourism Services	Provide financial support and organise/ participate in trade exhibitions and fares	Golokuati					10,000.00		15,000.00	√		BAC	Planning Unit, NBSSI
		Hold business forums and counselling of business operators	Golokuati					20,000.00		15,000.00	√		BAC	Planning Unit, NBSSI
		Facilitate the acquisition of NBSSI and RGD certificates for MSMEs	Golokuati					5,000.00			√		BAC/	Planning Unit, NBSSI, NGOs
Economic Development	Agricultural Services and Management	Implementation of Planting for Food and Job (PFJ), MAG and other initiatives	Districtwide					12,500.00	75,000.00			√	ASDA	MOFA, BAC/Assembly members
		Complete 33,000 oil palms seedling and 5,000 coconut seedlings for PERD	Districtwide					150,000.00		5,000.00		√	Dept of Agric	MoFA, DPCU, NGOs
		Conduct field demonstrations, field trips, tours etc to enhance adoption of new technologies	Golokuati						2,500.00	1,250.00	√		Dept.of Agric	MOFA, Devt. Partners
Economic Development	Agricultural Services and Management	Training extension officers/staff and FBOs on existing agric technologies	Golokuati					2,500.00	2,500.00	5,000.00	√		Dept.of Agric	MOFA, NGOs, Donor Partners

Economic Development	Agricultural Services and Management	Provide the needed veterinary services and support to poultry and livestock farmers	District-wide					5,000.00		5,000.00	√		Dept of Agric	MoFA, NGOs, Donor Partners
Economic Development	Agricultural Services and Management	Carry out disease control and surveillance activities in the district especially for zoonotic and scheduled diseases	District-wide					2,500.00		2,500.00	√		Dept of Agric	MoFA, NGOs, Donor Partners
		Conduct annual crops and livestock survey	District-wide					5,000.00			√		Dept of Agric	MoFA, NGOs
Economic Development	Trade, Industry and Tourism Services	Provide appropriate training to strengthen the management system of existing tourism sites	Tourism communities					30,000.00		25,000.00	√		CA	CNC, Tourism Ministry, BAC
Economic Development	Trade, Industry and Tourism Services	Create website, develop fliers, bill boards and directional signs to market all the Tourism Sites in the District	Golokuati					0	12,500.00		√		CA	CNC, Tourism Ministry, GTA
Economic Development	Trade, Industry and Tourism Services	Facilitate construction of terraces and rest stops to facilitate easy hiking of Mt. Afadzato	Liati Wote						25,000.00	10,000.00	√		Works Dept	CNC, GTA, Tourism Ministry

	Trade, Industry and Tourism Services	Facilitate construction of Tourism Information Centre offices	Golokuati					500,000.00		30,000.00	√		Works Dept	CNC, GTA, Tourism Ministry
Economic Development	Trade, Industry and Tourism Services	Organise one week Festival of Arts and Culture to showcase the cultural and tourism potential attractions in the district	Ve-Golokwati, Liati-Wote, Tafi-Atome					30,000.00		10,000.00	√		Planning Unit	GTB, CNC, Trad. Authority, T/A Councils
											√			
				SUB-TOTAL				776,750.00	129,500.00	121,750.00				
SOCIAL DEVELOPMENT														
Social Services Delivery	Education, Youth & Sports and Library Services	Provide financial support to students, pupils and Persons with Special Needs in the form of scholarship/ award schemes	Districtwide					30,000.00		10,000.00	√		CA	GES, MP, DSW&CD
Social Services Delivery		Provide support to sports, cultural development, library etc	Golokuati					6,000.00		7,500.00	√		CA	GES, NGOs
Social Services Delivery		Complete construction of 1No. ICT Centre	Ve-Deme,					100,000.00				√	CA	GES, Works Depart.

	Education, Youth & Sports and Library Services	Complete construction of 1No. 3-Unit Classroom Blocks with ancillary facilities	Leklebi Dafor					120,000.00				√	CA	GES, Works Depart.
		Complete construction of 1No. 3-Unit Classroom Blocks with store, office and latrine	Ve-Golokuati					100,000.00				√	CA	GES, Works Depart.
		Complete construction of 1No. 3-Unit Classroom Blocks with store, office and latrine	Sadzikope					150,000.00				√	CA	GES, Works Depart.
		Provision of School furniture (Hexagonal set for KG, desks for primary and JHS)	Selected schools					50,000.00			√		CA	GES, Works Depart, NGOs
Social Services Delivery	Education, Youth & Sports and Library Services	Provide support for Education Directorate programs (Mock exams, Sports & Culture, M&E, Orientation, etc)	Golokuati					15,000.00		5000.00	√		CA	GES, NGOs, GETFund
		Organise best teacher/worker award scheme	Golokuati					5,000.00	2,500.00	2,500.00	√		CA	GES, NGOs

		Undertake my first day at school	Selected schools						5,000.00		√		CA	GES
Social Services Delivery	Health Delivery	Provide equipment and logistics for effective operations of CHPS facilities in the district	District-wide					7,500.00		5,000.00	√		CA	GHS, NGOs
		Complete construction of CHPS compounds	Wadze and Tafi Abuife					41,250.00				√	CA	Works Depart, GHS
		Provide support for DRI (Malaria Prevention and Immunisation activities, CE4MP etc)	Golokuati					12,500.00		2,500.00	√		CA	DHD, NGOs
Social Services Delivery	Health Delivery	Sensitize the Public on the need to register with the NHIS and its operations	District-wide						5,000.00		√		DHD	NHIA, ISD, NCCE, DSWCD

Social Services Delivery	Health Delivery	Conduct HIV/AIDS and STIs activities (Meetings, Counselling and Testing, Mother to Child Transmission, sensitisation against stigmatisation etc)	Golokuati					10,000		5,000.00	√		CA	DHD, NGOs
Social Services Delivery	Health Delivery	Support Family Planning activities in the district	Golokuati					5,000.00			√		CA	DHD, NGOs
Social Services delivery	Env't Health and San. Unit	Procure sanitary tools and equipment for Environmental Health Unit	Golokuati					10,000.00	1,250.00			√	CA	EH & SU
		Review and update DESSAP	Golokuati					5,000.00			√		EH & SU	Plan. Unit, D. Departs
		Carry out Sanitation Improvement Package (SIP) & Fumigation activities	District-wide					350,000.00				√	CA	EH & SU, Zoomlion Gh. Ltd
		Conduct Food Hygiene Education and Medical Screening of food handlers	District-wide						5,000.00		√		EH & SU	GHS, T/Area Council

Social Services delivery	Environmental Health and Sanitation Services	Implement CLTS/ WASH in all Communities (Promote construction of 200 No. latrines, Hand Washing with Soap)	District-wide					12,000.00		75,000.00		√	EH & SU	CA, Plan Ghana, UNICEF
Social Services delivery	Social Welfare and Community Devt	Implement LEAP programme to cover more communities	District-wide						4,000.00,00			√	DSWCD	DSWCD, NGOs, Donor Partners
Social Services delivery	Social Welfare and Community Devt	Execute family welfare and child right protection awareness and case management	Golokuati					2,000.00	5,000.00	10,000.00	√		DSWCD	DSWCD, NGOs, Donor Partners
		Facilitate the recruit of foster parents in the district.	Gbodome						5,000.00	5,000.00	√		DSWCD	DHD, NGOs, Trad. Authority, GPS
Social Services delivery	Social Welfare and Community Development	Carry out implementation of the School Feeding Program in the district	Golokuati						5,000.00			√	CA	DSWCD, GES, NGOs
Social Services delivery	Social Welfare and Community Development	Manage child abuse cases and sensitise communities (churches and mosques)	District-wide						5,000.00	5,000.00	√		DSWCD	GPS, District Court, CA, NGOs

Social Services delivery	Social Welfare and Community Development	Organise radio and community sensitisation, and advocacy on teenage pregnancy, sexual and gender-based violence	District-wide						2,000.00	10,000.00	√			DSWCD	CA, ISD, NCCE
Social Services delivery	Social Welfare and Community Development	Implement PWDs activities (Disability Fund Mgt. Committee meetings to disburse the DACF allocation to the PWDs, update data on PWDs)	Golokuati					8,000.00			√			DSWCD	CA, FB,
		Engagement with Boy/Men on their role in reducing Adolescent Pregnancy	Selected communities					5,000.00		5,000.00	√			DSWCD	GES, TA
				SUB-TOTAL				1,489,250.00	45750	152,500.00					
ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENTS DEVELOPMENT															
Environmental Management	Disaster prevention and Management	Embark on community sensitisation on illegal chain sawing, bush fire/burning and sand winning	District-wide					5,000.00	5,000.00		√			CA	FC, ISD

Environm ental Managem ent	Disaster prevention and Mana- gement	Education campaign on dangers associated with greenhouse gases and public health diseases	District- wide					5,000.00		5,000.00	√		CA	FC, ISD NADMO
Environm ental Managem ent	Disaster prevention and Mana- gement	Carry out Greening Ghana and plant trees in tourism sites (Tafi Atome Mona Monkey Sanctuary, Tagbo Falls etc)	District- wide						5,000.00		√		Works Dept	CA,
		Carry out disaster surveillance activities to uncover prone areas, early signals of disasters and take measure to reduce their impact	Golokuati						4,000.00		√		NADMO	CA, GFS, T/Area
		Provide logistics (2No. Motor bikes) and relief items for effective operations of NADMO						10,000.00	10,000.0 0	10,000.0 0	√		CA	NADMO, NGOs
		Implement the Ghana Productive Safety Net Project (GPSNP) 110 Acre Climate Change palm plantation						1,400,000. 00				√	DPCU	MLG & RD, DAD, NADMO

		Form and train Water and Sanitation Management Teams and Committees	Golokuati					5,000.00	25,000.00	√		CA	Works Dept., CWSA, NGOs
		Construct 5 No. boreholes in selected communities in the district	Selected communities				10,000.00		240,000.00	√		CA	Works Dept., CWSA, NGOs
		Conduct Stray Animal Arrest exercise	Golokuati					10,000.00		√		EH & SU	T/Area Councils
	Physical and Spatial Planning	Carry out Street Naming and Digital Property Addressing System	Golokuati				40,000.00		10,000.00		√	PPD	CA, Works Dept, Area Councils
		Carry out development control activities (building control and permitting)	District-wide					20,000.00		√		PPD	DWD, Taskforce, Area Councils
		Complete acquisition and documentation of all Assembly lands (office, residence, final disposal site etc)	Golokuati				50,000.00				√	PPD	CA, T/Area Council
		Undertake supervision and Building Inspection projects	Golokuati					10,000.00			√	Works Dept.	PPD, Area Councils

		Provide road safety signage at designated spots (Markets, schools, clinics etc)						5,000.00	5,000.00		√		Works Dept	CA, DFR/ GHA, Area C’cils
		Facilitate extension of electricity to schools and communities	Selected schools and com’nities						5,000.00		√		Works Dept	CA, ECG, Area C’cils
		Provide streetlight to schools and communities	Selected schools and com’nities								√		Works Dept	CA, ECG, Area C’cils
		Carry out reshaping of (20km) community and school roads						100,000.00			√		Works Dept	CA, ECG, Area C’cils
		Complete construction of 5km Logba Akusame-Horglikope feeder road rehabilitation	Horglikope					150,000.00		150,000.00		√	Works Dept.	CA, MLGRD
				SUB-TOTAL				2,070,000.00	104,000.00	405,000.00				
GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY														
Managem ent and	General Administra- tion	Complete construc- tion of 4 bedroom DCD’s bungalow	Golokuati					300,000.00				√	DWD	CA, Proc. Unit

Administ ration														
		Complete construc- tion of 1No. 2- Bedroom Teachers Quarters	Golokuati					300,000.00				√	DWD	CA, Proc. Unit
		Update Asset Register of the Assembly	Golokuati					3,000.00			√		Works Dept.	CA, IA
Managem ent and Administ ration	General Administra- tion	Run and maintain official vehicle (Fuel, repairs, servicing, insurance etc)	Golokuati						50,000.0 0			√	Transport Unit	CA, Proc. Unit
		Provide for utility and rent charges (Electricity, Water etc)	Golokuati						10,000.0 0			√	Finance Dept.	ECG, GWC
		Implement Internal Audit operations	Golokuati						5,000.00			√	Internal Audit	CA, Audit Committee
		Carryout NACAP Activities	Golokuati						3,000.00	5,000.00	√		Plan. Unit	Internal Audit Unit,
		Purchase Stationery, Value Books, Office Equipment, data etc	Golokuati						60,000.0 0			√	Proc. Unit	CA, Stores

		Organise General Assembly and other statutory meetings (Sub-committees)	Golokuati					20,000.00	5,000.00	5,000.00	√		CA	HODs/Unit
Managem ent and Administ ration	General Administra- tion	Organise Quarterly Meetings (HoDs, DPCU, Budget, Audit, Entity Tender, Technical Sub-Committee Meetings etc.)	Golokuati					20,000	2,500.00		√		CA	HODs/Unit
		Provision of support to NALAG and VRCC activities	Ve- Golokuati					5,000.00	5,000.00		√		CA	NALAG
		Provide support to communities for Community Initiated Project (Self Help Projects)	Ve- Golokuati					30,000.00			√		CA	MP, T/A Area Councils
		Organise 4No. Town Hall Meetings to interact with the Public on the operations of the Assembly	Selected communi- ties					20,000.00			√		DPCU	HODs/Unit , Area Councils
		Celebrate Independence Day, Republic Day, May Day, Senior Citizen's Day etc	Ve- Golokuati					80,000.00			√		CA	HODs/Unit

Management and Administration		Build capacity of the Assembly persons, Unit Committees and staff in their related field of work and conduct Staff Performance Appraisal	Ve-Golokuati					10,000.00	5,000.00	5,000.00	√		HR Unit	Planning Unit, Proc Unit, T/Area Councils
		Provide for workshops, seminars, consulting services, allowances, transfer grants, T&T etc	Ve-Golokuati					50,000.00	50,000.00		√		CA	HODs/Unit
		Hold Half yearly and End of Year Plan and budget Review Meetings	Ve-Golokuati					10,000.00			√		Planning Unit	HoDs/UHs, T/Area Councils
		Preparation of Plans and Budgets (Proc. Plan, Annual Action Plan, Annual Budget, RIAP, WATSAN, O&M Plan, Popular Participation Action Plan, etc) for 2023	Ve-Golokuati					30,000.00			√		Planning Unit	HODs/Units, T/Area Councils
		Preparation of MTDP for 2022-2025	Ve-Golokuati					60,000.00			√		Planning Unit	HODs/Units, Area Councils

Managem ent and Administ ration	General Administrati on	Construction of 1No. 2-Unit 2 bedroom semi-detached staff bungalows for Nurses and teachers	Ve- Golokuati					500,000.00			√		Works Dept	CA, HODs/ Units.
		Provide infrastruc- ture and logistics for maintenance of security, law and order (DISEC)	Ve- Golokuati					50,000,00	2,500.00		√		CA	GPS/GIS
		Implement MP’s activities (Scholar- ship, sponsorship etc)	Ve- Golokuati					600,000.00			√		CA	GES, MP
Managem ent and Administ ration	Planning, Budgeting and Coordi- nating	Partner Sister City for District’s Develop- ment	Ve- Golokuati					20,000.00		5,000.00	√		CA	Diplomatic Missions
				SUB-TOTAL				2,370,500. 00	248,000. 00	20,000.0 0				
EMERGENCY PLANNING AND RESPONSE (INCLUDING COVID-19 RECOVERY PLAN)														
	General Administra- tion	Prepare Health Emer- gency Preparedness and Response Plan	Ve- Golokuati					5,000.00			√		DHD	DPCU, NADMO, EHSU
		Conduct surveil- lance, monitoring and evaluation of epide- mics and pandemics	Ve- Golokuati					10,000.00			√		DHD	NADMO, EHSU

MANAGEMENT AND ADMINISTRATION	SP1.1: General Administration	Institute a Grievance Redress Committee and desk to resolve potential community conflicts before their escalation	Ve-Golokuati					5,000.00			√		CA	HODs/ Units
		Train Public Health Nurses and Environmental Health Staff to manage emergency response	Ve-Golokuati					15,000.00			√		HRD	DHD
		Carry out radio programmes to intensify Education and Communications on COVID prevention and response	Ve-Golokuati					5,000.00			√		DHD	NADMO, EHSU
		Procure equipment/ logistics (PPEs, Sanitizers, Veronica Buckets, beds etc)	Ve-Golokuati					20,000.00	10,000.00	10,000.00	√		Proc. Unit	DHD
		Sensitise public on COVID 19 safety protocols in public places (schools, churches, etc)	Ve-Golokuati					5,000.00			√		NADMO	GHS, GES, NSD, EHSU, NCCE
				SUB-TOTAL				65,000.00	10,000.00	10,000.00				

IMPLEMENTATION, COORDINATION, MONITORING AND EVALUATION														
		Conduct Participatory M&E (Formulate checklist for monitoring and disseminate the PM&E results.	District-wide					10,000.00	5,000.00		√		DPCU	HODs/Units, Area Council,
		Organize Budget Implementation and sensitization forum (PFM Template)	District-wide					10,000.00	5,000.00		√		Budget Unit	HODs/Units, Area Council
		Conduct Field Visit to monitor and inspect activities and projects of the DA	District-wide					20,000.00	10,000.00		√		DPCU	HODs/Units, Area Council
		Organise Site Meetings of on-going projects	District-wide					8,000.00			√		DPCU	HODs/Units, Area Council
		Prepare reports (Annual/ Quarterly Progress Reports) and submit to VRCC and NDPC	Ve-Golokuati					8,000.00			√		DPCU	HODs/Units,
				SUB-TOTAL				76,000.00	25,000.00	76,000.00				
				GRAND TOTAL				6,847,500.00	562,250.00	709,250.00				
								8,119,000.00						

SDI* – Self Development Initiative

